



Supervisor – Out of School Care Program

Location: George Pringle Elementary

Schedule: 30 hrs./ week

Monday – Friday 11:30am – 5:30pm

Compensation: Starting at \$17/hr.

- 3 weeks paid vacation
- paid sick days
- sick days for family members
- extended health and dental benefits
- Annual YMCA Pension contribution of 5% (after 2 yrs.)
- Paid Training
- Health Membership

Placement Date: ASAP

Working at the YMCA means you are part of a fun, positive working environment. At the YMCA, people are our greatest asset. We provide professional development opportunities, free trainings, and opportunities for growth and promotion.

The Beyond the Bell (BTB) Supervisor is energetic, personable, resourceful, well-organized, with superior interpersonal skills, and excels in a fast paced, challenging work environment. Reporting directly to the Child Care Manager, the BTB Child Care Supervisor is a key member of the Child Care Department.

Beyond the Bell is an after-school academic enrichment program that assists children with literacy and numeracy. Additionally, the program incorporates activities that foster optimal developmental growth and cultivate the YMCA's core values of; caring, respect, responsibility and honesty. Participants will engage in sport, outdoor play, science, and arts and crafts while improving social, numeric and literacy skills.

Major Responsibilities:

- Ensure all safety and supervision standards
- Provide a nurturing, fun and safe environment for children
- Creates meal plans and purchases food within the programs budget
- Sets the weekly and monthly program plans and purchases supplies within the programs budget
- Build healthy relationships with children, parents, teachers, school administration, and YMCA colleagues
- Prepare high quality weekly program plans incorporating the Y values of Caring, Responsibility, Honesty and Respect.

Qualifications:

- Must be 19 years of age
- Must have current First Aid Certification
- Certificate/diploma/degree in a related field
- Minimum 2-3 years' experience working with children in a learning environment or in a child care setting
- Valid B.C. driver's license (Class 4 operator's licence is considered an asset)
- Upon request provide 3 references. A minimum of 2 will be professional in nature (e.g. Employer, Supervisor or Colleague) required



- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search. The YMCA will provide applicable instructions and paperwork

Competencies:

Commitment to Mission, Vision and Values: Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of YMCA of Okanagan.

Service Attitude: Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's Y experience.

Application Process:

Please apply with cover letter and resume to:

Valene Johnson, Manager, Child Care Programs

vjohnson@ymcaokanagan.ca