

Job Title: Supervisor~ Beyond the Bell

Employment Type: Full Time

Location: West Kelowna, BC, CA

Apply URL: <https://ymcaokanagan.prevueaps.ca/jobs/8897.html>

Job Description:

Working at the YMCA means you are part of a fun, positive working environment. At the YMCA, people are our greatest asset. We provide professional development opportunities, free trainings, and opportunities for growth and promotion.

The Beyond the Bell (BTB) Supervisor is energetic, personable, resourceful, well-organized, with superior interpersonal skills, and excels in a fast paced, challenging work environment. Reporting directly to the Child Care Manager, the BTB Child Care Supervisor is a key member of the Child Care Department.

Beyond the Bell is an after-school academic enrichment program that assists children with literacy and numeracy. Additionally, the program incorporates activities that foster optimal developmental growth and cultivate the YMCA's core values of; caring, respect, responsibility and honesty. Participants will engage in sport, outdoor play, science, and arts and crafts while improving social, numeric and literacy skills.

Major Responsibilities:

Ensure all safety and supervision standards Provide a nurturing, fun and safe environment for children
Creates meal plans and purchases food within the programs budget Sets the weekly and monthly program plans and purchases supplies within the programs budget Build healthy relationships with children, parents, teachers, school administration, and YMCA colleagues Prepare high quality weekly program plans incorporating the Y values of Caring, Responsibility, Honesty and Respect.

Qualifications:

Must be 19 years of age

Must have current First Aid Certification Certificate/diploma/degree in a related field Minimum 2-3 years' experience working with children in a learning environment or in a child care setting Valid B.C. driver's license (Class 4 operator's licence is considered an asset) Upon request provide 3 references. A minimum of 2 will be professional in nature (e.g. Employer, Supervisor or Colleague) required Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search. The YMCA will provide applicable instructions and paperwork

Competencies:

Commitment to Mission, Vision and Values: Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of YMCA of Okanagan.

Service Attitude: Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's Y experience.

Application Process:

Please apply with cover letter and resume to:

Valene Johnson, Manager, Child Care Programs

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