

As of June 1, 2020

## Dear Childhood Connections Members;

We are happy to announce that we have been able reopen some of our in-person services in our front reception area of our office. And we will continue to re-open our other program services gradually as we follow the BC Centre for Disease Control recommendations/procedures and BC's Restart Plan.

## Office Hours\*:

- Monday 9:30 AM 4:30 PM
- Tuesday 9:30 AM 4:30 PM
- Wednesday 9:30 AM 4:30 PM
- Thursday 9:30 AM 4:30 PM
- Friday 9:30 AM 4:30 PM

## Please read procedure for walk-in clients coming into our CCS Office:

- One client/client group (i.e. family) allowed in front reception at a time
- Client/client group will be asked to sanitize their hands once they have entered our office into the reception area
- Clients are to remain behind the Plexiglas shield
- If interacting in close contact with staff client/client group will be asked to wear a mask
- Client/client group will be asked to voluntarily provide contact information (name and phone number) to staff to be contacted in case there is an outbreak connected to our office
- Bathroom can be used in an emergency only. Client must walk outside and enter through back door.
- Staff and members will follow physical distancing procedure

## **Early Learning Toy & Resource Library:**

- Library will continue to be closed to Public and Parents
- Library partially open for Child Care Providers and community programs with curbside pick-up and drop-off service

Clients will follow physical distancing procedure as per BC Centre for Disease Control.

http://covid-19.bccdc.ca/

<sup>\*</sup>Front Office Reception is only open to walk-in clients.